

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, March 18, 2024, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor
Mike Gwartney	Mayor Pro Tern
Pat Wellen	Deputy Mayor Pro Tern
Jean Hillyer	Council Member
Khourschid Favero	Council Member

Council Member Mark Dieterich was absent. Also in attendance were Town Secretary Eileen Kennedy, Police Chief Ruben Rivas, and Public Services Coordinator Randall Anglin.

- I.     **Opening:**     Call to Order  
                          Roll Call Invocation  
                          Pledge of Allegiance - American Flag  
                          Pledge of Allegiance -Texas Flag

**II.     Citizen Comments Non-Agenda Subjects**

- Janet Robertson, 135 N. Woodland Trail, commented on tax revenue.
- Ginger Brittain, 35 Kings Road, updated the council on the Cummins property.
- Billie Garrett, 103 W. Carruth, made a last reminder of the Pancake Breakfast and Egg Hunt on March 23.

- III.   **Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1.     Consideration and action on minutes of March 4, 2024•.
2.     Consideration and action on the car show dash plaque, car show plaque, Sweetimes 4 All, LISD, DFW Main Attractions, cupcakes, portable toilet, Classic Pro DJ, Lewisville Lettering, and Etsy quotes and invoices for the 50th Birthday Party.

Motion Wellen, seconded by Gwartney to approve the consent agenda.

AYE:             Hillyer, Wellen, Favero, Gwartney  
NAY:             None  
ABSTAIN:       None

Motion carried 4-0-0

**IV.   Mayor, Council Members, and Staff reports:**

3. Mayor and Council
4. Public Works - Code Enforcement -Animal Control
5. Administration
6. Public Safety
7. Roads Committee
8. Drainage Committee

**V. New business agenda (consideration and action):**

Mayor Johnson moved item 10 forward.

10. Presentation of a 50<sup>th</sup> Birthday T-shirt to the logo contest winner, Bill Lungren, in recognition of his contributions to the 50<sup>th</sup> Birthday Celebration.

Deputy Mayor Pro Tern Pat Wellen presented Bill Lungren with a 50<sup>th</sup> Birthday Celebration t-shirt.

9. Discussion, consideration, and action on Censure of Councilperson Jean Hillyer for her interference with the Double Oak EMS contract negotiations.

Jacquelyne Barrow, 200 Oakview Dr  
Dave Nelson, 345 Oak Trail  
Ginger Brittain, 35 Kings Road

All had comments regarding the censuring of Councilperson Jean Hillyer.

Motion Gwartney to approve the Censure of Councilperson Jean Hillyer for her interference with the Double Oak EMS contract negotiations.

Gwartney withdrew his motion.

Motion Wellen, seconded by Favero to postpone any action on Censure of Councilperson Jean Hillyer for her interference with the Double Oak EMS contract negotiations pending receipt of letters from ESD1, Flower Mound and Lewisville Fire Departments by the next council meeting.

AYE: Favero, Wellen, Gwartney, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 4-0-0

11. Discussion, consideration, and action on food vendors for the May 18<sup>th</sup> Town Birthday Party - Burgerlicious for \$6,475.00 and Clare and Sons BBQ for \$3,507.50 (after tax is removed).

Deputy Mayor Pro Tern Wellen gave a presentation on activities planned for the Town Birthday party, Dave Nelson talked about the car show, and Deputy Mayor Pro Tern Wellen commented on looking for sponsors, volunteers, and donations.

Motion Gwartney, seconded by Favero to approve Burgerlicious for \$6,475.00 and Clare and Sons BBQ for \$3,507.50 as food vendors for the May 18<sup>th</sup> Town Birthday Party.

AYE: Hillyer, Wellen, Gwartney, Favero

NAY: None

ABSTAIN: None

Motion carried 4-0-0

12. Discussion and consideration to discuss drainage and road damage to roads in Double Oak.

After some discussion, no action was taken.

13. Discussion and consideration of a Road and Drainage survey to be used to collect preliminary information from citizens regarding what they would like to see for Kings Road and to collect resident information to supplement the drainage study when it is delivered.

Deputy Mayor Pro Tern Wellen talked about a citizen's questionnaire for feedback and understand what the citizens expect.

No action was taken.

14. Discussion, consideration, and action on engineered plans for new septic system from KCB Engineering, LLC.

Motion Gwartney, seconded by Hillyer to move forward with bids for the new septic system.

AYE: Hillyer, Gwartney, Favero, Wellen

NAY: None

ABSTAIN: None

Motion carried 4-0-0

15. Discussion, consideration, and action on an estimate from Scott's Sprinkler (RZP, Wi-Fi Sprinkler Box).

Motion Hillyer, seconded by Wellen to approve the estimate from Scott's Sprinkler (RZP, Wi-Fi Sprinkler Box) in the amount of \$2,510.00.

AYE: Hillyer, Gwartney, Favero, Wellen  
NAY: None  
ABSTAIN: None

Motion carried 4-0-0

**VI. Old business agenda (consideration and action):**

15. Council - staff announcements and comments:

- Town Hall will be closed March 29, 2024, in observance of Good Friday. However, in accordance with election code laws, the Town Secretary's Office at Town Hall will remain open from 10:00 a.m.-1:00 p.m. on Friday, March 29.
- Saturday, May 4, 2024, is the General Election for Double Oak. Filing started on January 17, 2024, and ended on February 16, 2024, at 5:00pm.

Terms expiring are:

**2-Year Term:**

- Council Member - Jean Hillyer (Incumbent)

**1-Year Term:**

- Council Member - Mark Dieterich (Incumbent)
- Council Member - Khourschid Favero Dr. "K" (Incumbent)

16. Adjournment

With no further business to come before the Council the meeting was adjourned at 8:54 p.m.

Approved: **04/01/2024**

*Patrick Johnson*

Patrick Johnson, Mayor

Attest:

*Eileen Kennedy*

Eileen Kennedy, Town Secretary

